



# Teach Yourself VISUALLY PowerPoint 2013 (Teach Yourself VISUALLY (Tech))

*William Wood*

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**A straightforward, visual approach to learning the new PowerPoint 2013!**

PowerPoint 2013 boasts updated features and new possibilities; this highly visual tutorial provides step-by-step instructions to help you learn all the capabilities of PowerPoint 2013. It covers the basics, as well as all the exciting new changes and additions in a series of easy-to-follow, full-color, two-page tutorials. Learn how to create slides, dress them up using templates and graphics, add sound and animation, and more. This book is the ideal "show me, don't tell me" guide to PowerPoint 2013.

- Demonstrates how to create memorable and captivating presentations using PowerPoint 2013, the latest generation of Microsoft's presentation software
- Walks you through PowerPoint 2013's new features, including new wide-screen themes and variants, improved collaboration tools, and an enhanced Presenter View
- Shows you how to create slides, dress them up with templates and graphics, add sound and animation, and present in a business or Internet setting
- Features easy-to-follow, full-color, two-page tutorials

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